

USACE FINANCE CENTER  
Biweekly REPORT  
PERIOD ENDING 25 December 1998

**CEFMS:**

CEFMS ISSUES:

a. We released a memorandum to all Directors of Resource Management and Finance and Accounting Officers on 22 December 1998 providing the current status of the CEFMS Modernization effort. The memorandum described the purpose and objectives of the modernization effort/conversion to GUI. We also provided a brief description of the four phases which included the current time line for each. We plan to update the field on our effort periodically to keep them advised of progress but also to solicit their input/involvement.

b. The CEFMS Project Office was closed on Wednesday and Thursday, 23 and 24 December due to an early winter "ice" storm that moved out of Texas and over the southeast Tuesday night and early morning hours of Wednesday, 23 December. Based on the conditions on Wednesday morning and the weather forecast for the conditions to continue to deteriorate into Thursday, 24 December, I advised the field locations by email that the CEFMS Office would be closed until Monday morning 28 December.

PROBLEM REPORTS/IMBALANCES:

a. The open problem report inventory is 1,314 compared to 1,295 on the last report. The inventory includes 161 Priority #1 problem reports.

The 22 December 1998 memorandum released to all Directors of Resource Management and Finance and Accounting Officers advising them of the status of CEFMS Modernization included our plan for purifying the CEFMS Problem Report Inventory with the first of three reviews to be accomplished in January 1999.

b. Twenty-six (26) of the sixty-three databases have no imbalances, fifteen (15) have one (1), two (2) have two, six (6) have three, another nine (9) sites have nine or less. Only five (5) sites have more than ten.

**ACCOUNTING OPERATIONS:**

CONSOLIDATION OF OPERATING FINANCE AND ACCOUNTING FUNCTIONS:

UPCOMING CONSOLIDATIONS:

a. We have scheduled the initial meeting to review the MOU with the next locations in the schedule, North Atlantic Division/Districts for 5 and 6 January 1999. Tom Brockman and I will meet with them in Baltimore District on those dates.

NUMBER AND LOCATION OF ON BOARD PERSONNEL:

| LOCATION:               | NUMBER: |
|-------------------------|---------|
| Huntsville              | 25      |
| Millington              | 243     |
| Washington              | 2       |
| Other                   | 1       |
| DA Interns (Millington) | 5       |
| Total                   | 276     |

DISBURSING WORKLOAD DATA:

| PAYMENTS      | As of 11/30/98 | Current Month | Year to Date |
|---------------|----------------|---------------|--------------|
| BY CHECK:     |                |               |              |
| Checks Issued | 42,136         | 22,536        | 64,672       |
| Dollar amount | \$614,594,692  | \$349,221,383 |              |
| \$963,816,075 |                |               |              |

|                |               |               |               |
|----------------|---------------|---------------|---------------|
| BY EFT:        |               |               |               |
| Transfers Made | 9,982         | 5,810         | 15,792        |
| Dollar Amount  | \$386,420,004 | \$212,891,828 | \$599,311,832 |

OTHER UFC ISSUES:

a. The UFC had our annual Christmas Party, a luncheon, on Friday, 18 December. Over 160 of the 238 employees in Millington attended. This was about a 70 percent participation rate which we thought was outstanding given the other demands of the season. The committee that put the event together did an excellent job coordinating the logistics required to handle that many participants. They also lined up fellow employees to provide entertainment. It is always rewarding to see the number of talented folks that are willing to share that gift of talent with the whole group.

We made the presentation for the Fiscal Year 1998 USACE Finance Center Teamwork of the Year Award at the luncheon. This award represents the epitome of what we are trying to achieve at the UFC. Several team members from across the organization working together in unison, in a spirit of cooperation, working as a "TEAM" to accomplish a critical objective. This year's award went to the seven (7) member team that worked on the SWD FY 97 Chief Financial

Officers Statements which received the USAAA Unqualified Opinion.

The recipients of the award were Gordon Craig, formerly of USAAA now the Nashville District Finance and Accounting Officer, Dean Criscola, the Southwestern Division Finance and Accounting Officer, Cosmo (Skip) Valente and Linda Jeffreys, Analysis and Reconciliation Division, Directorate of Accounting Operations, and Sandy Eckley, Sherry Cahill, and Don Forbus from the Directorate of Financial Management Systems Development and Maintenance (CEFMS).

b. On 22 December we released the operating instructions/information for the sites currently serviced by the UFC and those to be consolidated this FY in regards to the requirement for Mandatory Electronic Fund Transfer (EFT) for Postal Commercial Meter(s), Remotely Set (CMRS) and Centralized Automated Payment System (CAPS). These operating instructions were provided through the RM's to the IMO's who are responsible for the mail service. Instructions were provided on how to structure the obligations, how to request their CMRS and CAPS account numbers, and the format for the information they need to provide to the UFC. We provided the UFC Originating Bank name and address for the sites to use to obtain their accounts.